

(Registered Post)

PRASAR BHARATI
BROADCASTING CORPORATION OF INDIA
OFFICE OF THE ADDL. DIRECTOR GENERAL ENGG. (NZ)
AKASHWANI AND DOORDARSHAN
JAMNAGAR HOUSE, SHAHJAHAN ROAD
NEW DELHI-110011.

Enquiry No: G-2/14/Auction/2016-17/Admin.II

Dated: 25.07.2016

M/s
.....
.....
.....

Subject:- Inviting quotation for disposal of unserviceable, condemned office furniture, Electrics and Electronic items etc.

Opening of Quotation:- Quotation will be opened on 09.08.2016 at 3.30 PM in the Presence of Tenderers

This office invites Quotation for the disposal of unserviceable condemned office furniture, Electricals and Electronics items like Chairs, Tables, Steel Almirahs, racks, Computer, UPS. Printers, Fax Machine, Air Conditioners, , Telephone set, Mobile Phone, Microwave oven, Wall Mounting Fan, Ceiling Fan, Photo Copier Machine, Room Cooler, iron stand, Book Sheleves, Water Cooler, Office Sign Board, Fir Extinguisher cylinder, items etc etc subject to the TERMS & CONDITIONS noted below:-

1. **The Articles will be disposed on "as is and where is basis".**
2. E -West certificate for disposal of items may also be attached.
3. **The sealed tenders, complete in all respect, duly signed addressed to Sr.Accounts Officer, O/o Addl. Director General (Engg.) (NZ), All India Radio, Jamnagar House, Shahjahan Road, New Delhi -110011 should reach this office on or before 09.08.2016 at 12.00 PM.**
4. **Tender bids should be neatly type/written, free from erasures, overwriting and cuttings.**
5. **Sealed cover should be super scribed with following details.**
 - a. The work for which tender is enclosed
 - b. Opening date of tender
 - c. Enquiry no. & date of tender
6. **Tender Bids will be opened in the presence of tenderers themselves or in the presence of their authorized representative (bearing proper authorization letter).**
7. **Articles can be physically examined between 2.30PM to 4.30 PM on all working days.**
8. **Incomplete/Conditional/ delayed tenders (received after due date and time) will not be accepted .**
9. **In case of an unscheduled holiday on the prescribed tender opening date, the tenders will be opened on the next working day.**
10. **No correspondence will be entertained after opening of the tender from the tenderers.**

Cont.on page ..2

.....2.....

11. Successful bidder (highest bidder) has to deposit the entire bid amount in the shape of banker cheques/ demand draft in favour of Addl. Director General (Engg.) (NZ), All India Radio & Doordarshan, Jamnagar House, Shahjahan Road, New Delhi- 110011, or in cash within 03 days from the date of opening, with the Cashier of this office and produce original receipt that of to the Accounts Officer.
12. Tenderers address should be written on the back side of Demand Draft.
13. If the highest bidder fails to deposit the whole amount within stipulated time, his security deposit will be forfeited .
14. The auctioned articles should be removed by the tenderer within seven days from the date of opening of tender, failing which penalty @ Rs. 200/- per day will be charged extra.
15. Addl. Director General (Engg.) (NZ), reserves the right to accept/reject any bid in part or full at any stage without assigning any reason what so ever.
16. Successful bidder has to deposit 10% amount of auction value with this office at the same day (date of opening) as security deposit)
17. Bidders are required to submit a certificate stating that all terms & conditions mentioned in tender document are acceptable to him



Sr. Accounts Officer
For Addl. Director General (Engg.) (NZ),

COPY TO

1. DDO, DIRECTOR GENERAL , ALL INDIA RADIO, AKASHVANI BHAWAN SANSAD MARG, NEW DELHI
2. DDO, DIRECTOR GENERAL, DOORDARSHAN, MANDI HOUSE, COPERNICOUS MARG, NEW DELHI
- ✓ 3. D.E.I.T. for upload on Office Website.
4. Office Notice Board.