



PRASAR BHARTI
OFFICE OF THE ADDITIONAL DIRECTOR GENERAL (N.Z.)
AIR & DOORDARSHAN
JAMNAGAR HOUSE, NEW DELHI-110011



TENDER ENQUIRY FORM

No.:RD/ 11 Plan/AIR/Acu/Lab 16-17

Date:-09-01-2017

M/s

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Subject: Supply of Two NOs Laptop of Branded Make.

Dear Sir,

Please furnish your quotation for the supply of Laptop following item in a sealed envelope

S.No.	Description of Stores	Qty.	Rate per Unit (In figure and words)	Total Price (In figure and Words)
1	Supply of Laptop (As per Specification enclosed)	Two Nos		

Quotation should be sent in an envelope sealed with wax. The quotation should be super scribed with following details:

- i. Material for which the tenders are enclosed.
- ii. Reference to the letter of enquiry.
- iii. Opening date of quotation.

Quotation should fulfill the following conditions

1. The envelope should be addressed to the undersigned, at address: I O 9Acoustic Lab) O/o ADDITIONAL DIRECTOR GENERAL (R&D), AIR & DOORDARSHAN, 14-B, I.P.ESTATE, RING ROAD, NEW DELHI, Pin code 110002, so as to reach him up to 1500 Hrs. on or before 30.01.2017. The quotations will be opened on same day at 1530 hrs in presence of those tenderer or their authorized agents who may choose to attend. Quotation received without proper wax sealing may be rejected. Tenders with entries as extra without giving details may be rejected. Any additional charges if claimed after opening the tender will not be admissible.


2. **Make & Model :** Branded

3. **Consignee :** I O. (Acoustic Lab) A I R, O/o Additional Director General (R & D) AIR & Doordarshan, 14-B, I P Estate, Ring Road New Delhi 110002.

4. **Sales Tax/Vat:** The tenderer should quote Sales Tax/VAT/TIN separately. They should furnish a copy of their Sales Tax/Vat Registration certificate & TIN along with their quotation. *Tender simply mentioned with sales tax included without giving details may be rejected.*

5. **Excise duty:** The tenderer should furnish the excise duty charged by them separately in clear terms wherever applicable. Tenders with excise duty included without details may be rejected.
6. The quotation not fulfilling condition under para 1 to 5 be summarily rejected without any further Reference.
7. **Terms of Payment:**
i) No advance payment will be made. Payment will not be made against R/s or through Bank or Cash at counter.
ii) Payment will be made after complete supply of material in good condition to the consignee and in accordance with the terms & conditions enclosed.
8. **Sample:** The firm should offer the samples whenever it is possible. The items quoted should be ISI marked or of standard make if available.
9. **Validity:** Tender should remain opening for acceptance for period of three months from the date of opening.
10. The stores offered should be guaranteed for a minimum period of one year of satisfactory services/ operations against any manufacturing defect or malfunctioning, and observed during in circuit testing under normal AC & DC operating conditions as prescribed by the manufacturer.
11. Additional Director General (Engg.), NZ, AIR & DD, Jamnagar House, New Delhi-110011, reserves to himself the right to accept/reject any or all tenders without assigning any reason whatsoever. Further this office reserves the right of increasing/decreasing the quantity of the material of tender depending on actual requirements. The unit rate quoted in tender shall be applicable to the quantity for which the order is placed.
12. **Liquidated Demurrage:** if the supplier is unable to complete the supply of stores within the stipulated time limit, the indenter may, at his own discretion allow such additional time as he may consider justified with or without liquidated demurrages and without altering any other terms and conditions of the order. In the event of the failure to supply (complete or partially) of stores within the stipulated time or extended time, if any, the Additional Director General(Engg.),NZ, AIR & DD, Jamnagar House, New Delhi, shall have the right to impose a liquidated demurrages @ **half percent (0.5%) per week or the part thereof** of the order value. The supplier's liability for delay, however shall not exceed **10%** of the ordered/contract value.
13. **Arbitration:** All disputes, differences or question including the subject matter of the contract on the rights and liabilities of the parties, hereunder of howsoever arise between parties except those, the decision thereof is herein before otherwise expressly provided for shall be referred to the sole arbitration of the Additional Director General (Engg.),NZ, AIR & DD, Jamnagar House, New Delhi or any person nominated by him and his decision shall be final and binding on the parties. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under for the time being in force shall apply to such arbitration. The arbitration proceedings shall be held in New Delhi.


Signature of supplier with seal.



(Kanwar Sain)
Installation Officer (Acoustic Lab)
for Addl. Director General (E),NZ

Laptop computer specification:

- a. Processor : Mobile Intel Core i7, 4500U (More than 2 GHz with 4 MB Cache) or Higher.
- b. Chipset & Motherboard : Latest compatible 8 series chipset or higher.
- c. Memory : 4 GB 1600 MHz DDR3L/LPDDR3 RAM or higher expandable up to 8 GB.
- d. HDD : 1TB 7200 rpm (min.)
- e. Display : 14" or above active Matrix wide screen Display.
- f. Resolution : 1366x768 WXGA or higher
- g. Video controller : Integrated Intel HD Graphics 4400 or better.
- h. Wireless Connectivity : Integrated wireless b/g/n, Integrated Blue Tooth.
- i. DVD Writer : Integrated 8X or higher DVD Writer and Integrated stereo speaker.
- j. Key Board : Keyboard with Touch Pad.
- k. Expansion Port card : 2x USB 2.0 and 1xUSB 3.0 or more 10/100/1000 Gigabit Ethernet, VGA, HDMI/mini display port, Microphone, stereo head phone and other standard features.
- l. Operating System Software : Window 10 preinstalled MS office 2013 /McAfee/ Antivirus Software, latest Internet Security Version with 3 years license.
- m. Power Supply : 230V,50 Hz AC Supply with rechargeable Battery Pack for minimum 4 hrs. operation complete with battery charger/adaptor.
- n. Weight : Light Weight
- o. Carry case : To be provided.


9/11/17