



प्रसार भारती
Prasar Bharati
कार्यालय अपर महानिदेशक (उत्तरी क्षेत्र)
Office of the Additional Director General (N. Z.)
आकाशवाणी एवं दूरदर्शन : जामनगर हाउस, नई दिल्ली- 110011
Akashvani & Doordarshan, Jamnagar House
New Delhi - 110011



सत्यम् शिवम् सुन्दरम्

No. Chandigarh-2V/16/16-17/Instt.(M.I Rack)

Dated: 27/2/2017

M/s. _____

Project: Installation of 10 KW FM Tr. at AIR Chandigarh
Subject: Providing and fixing of Music instrument rack at AIR Chandigarh

Dear Sir,

Please furnish your quotation for the stores/works mentioned in the enclosed quotation form. Your quotation should fulfill the following conditions:-

Quotation should be sent in an envelope sealed with wax. The cover should be superscribed with the following details:-

1. Material for which the tenders are enclosed.
2. Reference to the letter of enquiry.
3. Opening date of quotation.
4. EMD of Rs. 4000/- (Rupees Four Thousand only) enclosed

The quotation will be in **Two Parts:-**

Part-I: One sealed envelope would be submitted which should contain only rates. The envelope cover should be clearly marked '**RATES ONLY**'. Break up prices for all Items/Equipments should be provided in the **commercial/price bid**.

Part-II: Another sealed envelope along with price bid should be submitted which will contain following documents for Eligibility:-

- (a) The contractor should have sufficient experience and shall submit the experience certificate of satisfactory completion of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60 % of the estimated cost or one similar work of value not less than 80 % of the estimated cost, all amounts rounded off to a convenient full figure, in the last 7 years ending on the last day of the month previous to the one in which the tenders are invited"
 - (b) Statutory registration copies VAT/Service Tax/PAN etc. duly send by the tenderer.
 - (c) Details of make/model offer layout plan/3 D views submission etc. along with specifications.
 - (d) **EMD**
The rate shall be opened only for bidders who fulfill eligibility criteria.
 - (e) The **Price Bid** will be opened on the same day or as decided on the date of opening of the tender after opening the eligibility bid. The envelope should be addressed to the **undersigned** so as to reach him up to **12.30 Hrs.** on or before **15/3/2017**. The quotation will be opened on same day at **1500 hrs** in presence of those tenderer or their agents who may choose to attend. Quotations received without proper wax sealing are liable to be rejected. Any additional charges if claimed after opening the tender will not be admissible.
- C. **Sales Tax/VAT:** The tenderer should quote Sales Tax/Vat & PAN separately. They should furnish a copy of their Sales Tax/Vat Registration certificate & PAN along with their quotation. Tender simply mentioned with sales tax included without giving details may be rejected.
 - D. **Excise duty:** The tenderer should furnish the excise duty charged by them separately in clear terms wherever applicable. Tenders with excise duty included without details may be rejected.
 - E. **Terms of Payment:** 100% payment after successfully completion of work at site.
 - F. **Sample:** The firm should send a sample whenever it is possible. The item quoted should be ISI marked if available. The equipment is subject to pre-dispatch inspection.
 - G. **Validity:** Tender should remain opening for acceptance for period of three months from the date of opening.
 - H. This office reserves the right to accept any quotation not necessary the lowest. Further this office reserves the right of increasing/decreasing the quantity of the material of tender depending on actual requirements. The unit rate quoted in tender shall be applicable to the quantity for which the order is placed.
 - I. The complete technical details required as per our specification should be furnished along with tender. Relevant drawing/photographs may also be sent.
 - J. The quotation not fulfilling condition under para A,B,C,D,E & K be summarily rejected without any further reference.
 - K. The earnest money deposit (EMD) of **Rs. 4000/- (Rupees Four Thousand only)** should be submitted alongwith tender in the form of DD/Pay Order/FDR payable at New Delhi in favour of **Chief Engineer (NZ), AIR & TV, New Delhi.**
 - L. Chief Engineer (NZ), AIR & Doordarshan, Jamnagar House, New Delhi-110011, reserves to himself the right to accept/reject any or all tenders without assigning any reason whatsoever.
 - M. The tender should produce the cost break up as prescribed in quotation form otherwise tender will be rejected.

Arbitration: All disputes, differences or question including the subject matter of the contract on the rights and liabilities of the parties, hereunder of howsoever arises between parties except those, the decision thereof is herein before otherwise expressly provided for shall be referred to the sole arbitration of the Chief Engineer (NZ) AIR & DD, New Delhi or any person nominated by him and his decision shall be final and binding on the parties. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under for tie time being in force shall apply to such arbitration. The arbitration proceedings shall be held in New Delhi.

0. **Inspection & Inspection Authority:**

- a. **Inspection:** The equipment will be inspected by the indenter of his authorized representative at manufacturer's work place before dispatch in accordance with various standards/procedures specified in tender specifications Annexure-1 or modification thereof that may be carried out by the indenter in consultation with supplier. Supplier shall intimate the indenter in advance about readiness of system for inspection at a date mutually agrees upon by the indenter and supplier.
- b. The equipment will be accepted only after meeting the Specifications/conditions stipulated in tender documents and as per annexure-1 or modification that may be carried out by the intender in the consultation with contractor.



**Installation Officer
For Additional Director General (NZ)**



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No. Chandigarh-2V/16/16-17/Instt.(M.I Rack)

Dated: 27/2/2017

Quotation Form

Please read carefully the terms and conditions given the enquiry form attached to the quotation form.

Project: Installation of 10 KW FM Tr. at AIR Chandigarh

Subject: Providing and fixing of Music instrument rack at AIR Chandigarh

Last date of receipt of quotation in this office 15/3/2017 up to 12.30 hrs.

S.No.	Description of work	Qty.	Price	Amount
1.	Supply and fabrication of wooden musical instruments racks as Per Drg No. 10112, using first class teak wood frame, dimension of the racks as follows. 3 ft. width x 2 ft. 6 inch deep x 6 ft. height. Frame of the musical, instruments rack be fabricated using 2" x 2" first class teak wood along with all required materials Providing and polishing of rack with materials as follow: Before polishing of this instrument rack filling all the gaps and filling using sand paper and after that polishing of this rack of approved shade.	3 Nos. of racks		
2.	Supply fabrication and fixing of wooden stool (using first class teak wood frame) with foot rest batren of size 2" x 2" with wooden polish. Height 30" x 12" W x 12" depth (Upper platform) 10" W x 18" depth (lower platform) Providing & polish of approved shade and complete work	4 Nos.		

NOTE: (i) This work is to be carried out in running station so this work is required to be get done in coordination with local station authorities and Installation Officer.

(ii) Total working hours per day shall be decided on the availability OFF transmission hours at the stations.

(iii) Material will get pre approved before starting of work

(iv) Once the work started it is to be get finished within 15 days.

1. Excise Duty, Sales Tax/ VAT

2. (a) Sales Tax/Vat No. _____ (b) PAN No. _____

3. Packing, Forwarding & transportation charges for each place shall be mentioned separately.

4. Completion period:- Two months from date of order

5. Consignee/Inspecting Officer:- I.O. AIR Chandigarh

6. Validity:- Min. 90 days

7. Payment: 100% after completion of work at site.

8. Declaration: We declare that all the conditions as given the enquiry have been read by us and are acceptable.

Date.

Name (in capital) _____

Seal: Signature of the Tenderer