

GENERAL TERMS & CONDITIONS:-

1. The specific voyage policy should be provided for all risks during transit of stores on foreign warehouse to Delhi warehouse basis including Inland Transportation up to the ultimate consignee.
2. The stores are dispatched either by Air/Sea and by Road. Details of items which are to be procured/Imported will be intimated immediately before dispatched the stores to you for insurance.
3. Premium Payment will be paid in Indian Rupees. Insurance company agent will collect the consignment documents i.e. Order Copy (AT) & provide the estimate of policy / insurance policy to this office in time. Premium policy cheque also has to be collect from this office.
4. The agreement remain valid for a period of **ONE YEAR** from the date of agreement. The agreement can be expended on mutual understanding for the next one year on the same terms & condition.
5. The claim arising out of any loss/damages during transit shall be lodged by the port consignee for reimbursement/settlement.
6. You will have to arrange foreign exchange for import of equipment/material which may be necessary on account of shortages / damages during transit in the appropriate foreign currency through appropriate agency RBI. Closing particulars will be intimated o you by the ultimate consignee after the stores are received by them in India.
7. The rates quoted for cover insurance for the imported stores should be as per IRDA guidelines. The relevant extract of IRDA guidelines should be enclosed.
8. A copy of policy document clearly indicating terms & guidelines of above insurance must be enclosed.
9. Clause to be covered apart from other general clauses ICC-A WAR& SRCC
10. Important- Insurance Company in case of 100% claim, ensuring 100% payment will be preferred.
11. The agreement remains valid for a period of **ONE YEAR** from the date of agreement.
12. The Quotations should have validity for a period of **30 days** from the date of opening.
13. The quotation must be sent in sealed cover addressed to the undersigned so as to reach this office on or before **27.12.2016**.

14. Quotation will be opened on the same day at 15:30 hrs in the presence of authorized representatives of the Companies

PRAMOD KUMAR, Dy. Director Engineering

O/o ADG (E)(NZ) AIR & Doordarshan

Jam Nagar House, Shahjahan Road New Delhi 110011

The cover should be super scribed with the following:-

- a. No. & date of letter of enquiry.
- b. Due date of opening the Quotations.

The Quotationers must specifically mention the terms and conditions for issue of insurance.

Quotation will be opened at 3.30 pm on **27.12.2016** in presence of the insurance companies or their authorized agents.

This office reserves the right to reject the lowest or all quotations without assigning any reason thereof.

Pramod Kumar
Dy. Dir. Engg. (Store)
For ADG (E)(NZ)



PRASAR BHARTI
(INDIA'S PUBLIC SERVICE BROADCASTER)
O/o ADDITIONAL DIRECTOR GENERAL-ENGG. (NZ)
AKASHVANI & DOORDARSHAN
JAMNAGAR HOUSE SHAHJAHAN ROAD
NEW DELHI-110011



File NO. ADG (NZ)/Stores/Insurance/244/2016-17

Dated 07.12.2016

Sub:- Quotation for Total risk coverage by providing transit insurance of stores to be imported.

Prasar Bharti (Ministry of Information & Broadcasting, Govt. of India) has been importing equipments and different items from different Countries. The stores normally imported & to be insured are Transmitting, Receiving, Studio equipments and related Spares to be used by AIR & Doordarshan kendras in India and are may be fragile in nature also.

The supply order for the stores are being placed by Directorate Generals- All India Radio, Sansad Marg or Doordarshan, Mandi House, New Delhi, this information along with the copy of Order will be given by this office in detail to the Insurance Co. well in advance at the time the consignment would be ready, so that insurance may be done suitably and finally.

The consignments to be insured generally in the range from of lacks to crores
There has been no claim from this office for the last 3 years.

S. No.	Description	Rates
1.	Premium Rate: (including War and SRCC)	
2.	Service tax and any other taxes	