



प्रसार भारती  
**PrasarBharti**  
कार्यालय: मुख्य अभियन्ता (उत्तरी क्षेत्र)  
**Office of the Additional Director General (NZ)**  
आकाशवाणी एवं दूरदर्शन  
**All India Radio & Doordarshan**  
जामनगर हाउस, नई दिल्ली- 110011  
**Jamnagar House, New Delhi-110011**



Ajmer/3M/3/16-17/Instt.

Date: 25.01.2017

**TENDER ENQUIRY FORM**

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project:** Replacement of 200 kW MW Transmitter by New 200 kW MW DRM Transmitter, at AIR Ajmer.

**Subject:** Painting work in technical area at HPT Ajmer.

Dear Sir,

Please furnish your quotation for the stores mentioned in the enclosed quotation form. Your quotation should fulfil the following conditions: -

Quotation should be sent in an envelope sealed with wax. The cover should be super scribed with following details:-

- 1. Material for which the tenders are enclosed.**
- 2. Reference to the letter of enquiry.**
- 3. Opening date of quotations.**
- 4. EMD of Rs. 4000/- (Rupees Four Thousand Only) enclosed.**

One sealed envelope would be submitted which should contain only rates. The envelope cover should be clearly marked "EMD".

- A. EMD&Eligibility** in a separate sealed envelope as per clauses.
- B. The Price Bid** will be opened on the same day or as decided on the date of opening of the tender. The envelope should be addressed to the **undersigned** so as to reach him up to **12:00 Hrs.** on or before **16.02.2017**. The quotation will be opened on same day at **15:30 Hrs** in presence of those tenderer or their agents who may choose to attend. Quotations received without proper wax sealing are liable to be rejected. Any additional charges if claimed after opening the tender will not be admissible.
- C. Sales Tax/VAT:** The tenderer should quote Sales Tax/VAT separately. They should furnish a copy of their Sales Tax/VAT Registration certificate & PAN card along with their quotation. Tender simply mentioning "sales tax included" without giving details are liable to be rejected.
- D. Excise duty:** The tenderer should furnish the excise duty charged by them separately in clear terms wherever applicable. Tenders with excise duty included without details are liable to be rejected.
- E. Terms of Payment:** 100% payment will be made after Supply of Material & Execution of Work in good condition at site.
- F. Validity:** Tender should remain open for acceptance for a period of six months from the date of opening.
- G.** This office reserves the right to accept any quotation not necessarily the lowest. Further, this office reserves the right of increasing/decreasing the quantity of the material of tender depending on actual requirements. The unit rate quoted in tender shall be applicable to the quantity for which the order is placed.
- H.** The complete technical details required as per our specification should be furnished alongwith tender. Relevant drawing/photographs may also be sent, if required.
- I.** The quotations not fulfilling condition under para A, B,C, D,E & K will be summarily rejected without any further reference.
- J.** The **Earnest Money Deposit (EMD) Rs. 4000/- (Rupees Four Thousand Only)** should be submitted along with the tender in the form of FDR/Account Payee Demand Draft/Banker's Cheque payable at New Delhi in favour of Chief Engineer (NZ), AIR & Doordarshan, New Delhi.
- K.** Chief Engineer (NZ), AIR & Doordarshan, Jamnagar House, New Delhi reserves the right to accept/reject any or all tenders without assigning any reason thereof.
- L. Liquidated Demurrage:** If the supplier/contractor is unable to complete the supply of stores/execution the work within the stipulated time limit, the indenter may at his own discretion allow such additional time as he may consider justified with or without liquidated demurrages and without altering any other terms and conditions of the order. In the event of the failure of the contractor to complete the supply of stores/work of the within the stipulated time or extended time, the CE (NZ), AIR & TV, Jamnagar House, New Delhi shall have the right to impose a liquidated demurrages @ **half percent (0.5%)per week or the part thereof** of the order value. The contractor's liability for delay however shall not exceed **10%** of the ordered/contract value.

- M.** The Tenderer should produce the cost break up as prescribed in quotation form (Annexure I) otherwise tender liable to be rejected. BOM statement by Tenderer & compliance statements as per the Annexure II & III shall also be submitted along with the tender, failure to do so shall render the tender liable for rejection.
- N.** The tenders are being invited for supply of stores as per Annexure I and order for part supply by any Tenderer shall not be considered. The technical and commercial evaluation shall be done accordingly.
- O. Arbitration:** All disputes, differences or question including the subject matter of the contract on the rights and liabilities of the parties, hereunder of whatsoever arise between parties except those, the decision thereof is herein before otherwise expressly provided for shall be referred to the sole arbitration of the Chief Engineer (NZ) AIR & DD, New Delhi or any person nominated by him and his decision shall be final and binding on the parties. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modifications or re-enactment thereof and the rules made there under for the time being in force shall apply to such arbitration. The arbitration proceedings shall be held in New Delhi.
- P. Eligibility:-**  
Bids should be from actual manufacturers. Bids from sole selling agents/authorized distributors/Authorized dealers/Authorized contractors can also be considered provided such bids are accompanied with necessary supporting documents/authority letter from concerned actual manufacturers who authorized them to market their products, provided further, such an authority letter is valid at the time bidding. The supplier/contactor shall ensure that the required warranty cover is provided by the original manufacturer of the product.  
In case of SITC/SETC and specialized work, the contractor should also have sufficient experience and shall submit the experience certificate of satisfactory completion of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60 % of the estimated cost or one similar work of value not less than 80 % of the estimated cost, all amounts rounded off to a convenient full figure, in the last 7 years ending on the last day of the month previous to the one in which the tenders are invited”.
- Q. Inspection & Inspection Authority:**
- a. Inspection:** The equipment will be inspected by the indenter or his authorized representative at manufacturer's work place before dispatch in accordance with various standards/procedures specified in tender specifications Annexure-I or modification thereof that may be carried out by the indenter in consultation with supplier. Supplier shall intimate the indenter in advance about readiness of system for inspection at a date mutually agreed upon by the indenter and supplier.
  - b.** The equipment will be accepted only after meeting the specifications/conditions stipulated in tender documents and as per annexure-I or modification that may be carried out by the indenter in the consultation with the contractor

**INSTALLATION OFFICER  
For The Additional Director General (NZ)**



Ajmer/3M/3/16-17/Instt.

Date: 25.01.2017

**QUOTATION FORM**

**Project:** Replacement of 200 kW MW Transmitter by New 200 kW MW DRM Transmitter, at AIR Ajmer.

**Subject:** Painting work in technical area at HPT Ajmer.

Last date of receipt of **Quotation** in this office: **16.02.2017** at **12:00 Hrs.**

Sr. No.	Description	Qty.	Rates	Amount
1.	Painting on walls and Ceiling applying white cement based wall putty, making surface even and smooth then applying 2-3 coats premium water based wall paints on the surface of walls and Gypsum Sheet false ceiling. Complete in all respect. All material to be of approved Make: (J.K/Birla wall Putty :Paint ICI VT/ Asian Royal or equivalent)	5000 Sq. ft		
2.	<u>Wooden polish work</u> Wooden surface to be cleaned and wooden sealer to be applied and after rubbing with appropriate Sand Paper to smooth the surface two or more coat of wooden sprit polish to be applied.	400 Sq. ft		

**NOTE:**

- Quantity of Material & Scope of work may increase or decrease as per actual requirement/constraints at site.
- Please read carefully the terms and conditions given in the enquiry form attached to this Quotation Form.

It is required to list the prices/Rates separately for Supply & work along with:

- Excise Duty/VAT \_\_\_\_\_
- Sale Tax \_\_\_\_\_
- WCT \_\_\_\_\_

- Delivery at:** Replacement of 200 kW MW Transmitter by New 200kW MW DRM Transmitter at AIR Ajmer.
- Consignee:** Installation Officer at AIR Ajmer.

**3. Delivery Period:** Execution of Work within Three Month from the date of the Order.

**4. Validity of Tender: 90 days.**

**5. Payment terms:** 100% payment will be made after Execution of Work in goodcondition at site.

**6. Guarantee/Warranty:** One Year.

**7. Declaration:** We declare that all the conditions as given in the Enquiry form attached with the Quotation form have been read by us.

**Signature of the tenderer**  
**Name (in capital).....**