



प्रसार भारती

Prasar Bharati

कार्यालय अपर महानिदेशक (उत्तरी क्षेत्र)

Office of the Additional Director General (N. Z.)

आकाशवाणी एवं दूरदर्शन : जामनगर हाउस, नई दिल्ली- 110011

Akashvani & Doordarshan , Jamnagar House

New Delhi – 110011



सत्यम् शिवम् सुन्दरम्

Srinagar/6-16/2015/Instt./PVC Vinyl Flooring

Date: 23/09/2016

TENDER ENQUIRY FORM

M/s _____

Project: Refurbishing of Studio at Radio Kashmir, Srinagar.

Subject: Laying & fixing of PVC Vinyl Floor for acoustic treatment in Studios including dismantling of existing PVC floor at Radio Kashmir, Srinagar.

Dear Sir,

Please furnish your quotation for the stores/works mentioned in the enclosed quotation form. Your quotation should fulfill the following conditions:-

Quotation should be sent in an envelope sealed with wax. The cover should be superscribed with the following details:-

1. **Material for which the tenders are enclosed.**
2. **Reference to the letter of enquiry.**
3. **Opening date of quotation.**
4. **EMD of Rs. 2000/- (Rupees Two Thousands only) enclosed**

The quotation will be in Two Parts:-

Part-I: One sealed envelope would be submitted which should contain only rates. The envelope cover should be clearly marked '**RATES ONLY**'. Break up prices for all Items/Equipments should be provided in the **commercial/ price bid**.

Part-II: Another sealed envelope along with price bid should be submitted which will contain following documents for **Eligibility**:-

- (a) The contractor should have sufficient experience and shall submit the experience certificate of satisfactory completion of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60 % of the estimated cost or one similar work of value not less than 80 % of the estimated cost, all amounts rounded off to a convenient full figure, in the last 7 years ending on the last day of the month previous to the one in which the tenders are invited"
- (b) Statutory registration copies VAT/Service Tax/PAN etc. duly send by the tenderer.
- (c) Details of make/model offer layout plan/3 D views submission etc. along with specifications.
- (d) **EMD**
The rate shall be opened only for bidders who fulfill eligibility criteria.
- (e) The **Price Bid** will be opened on the same day or as decided on the date of opening of the tender after opening the eligibility bid. The envelope should be addressed to the **undersigned** so as to reach him up to **15:00 hrs**. on or before **14/10/16**. The quotation will be opened on same day at **15:30 hrs** in presence of those tenderer or their agents who may choose to attend. Quotations received without proper wax sealing are liable to be rejected. Any additional charges if claimed after opening the tender will not be admissible.
- (f) **Sales Tax/VAT:** The tenderer should quote Sales Tax/Vat & PAN separately. They should furnish a copy of their Sales Tax/Vat Registration certificate & PAN along with their quotation. Tender simply mentioned with sales tax included without giving details may be rejected.
- (g) **Excise duty:** The tenderer should furnish the excise duty charged by them separately in clear terms wherever applicable. Tenders with excise duty included without details may be rejected.
- (h) **Terms of Payment:** **100%** payment after successfully completion of work at site.
- (i) **Sample:** The firm should send a sample whenever it is possible. The item quoted should be ISI

- marked if available. The equipment is subject to pre-dispatch inspection.
- (j) **Validity:** Tender should remain opening for acceptance for period of three months from the date of opening.
 - (k) This office reserves the right to accept any quotation not necessary the lowest. Further this office reserves the right of increasing/decreasing the quantity of the material of tender depending on actual requirements. The unit rate quoted in tender shall be applicable to the quantity for which the order is placed.
 - (l) The complete technical details required as per our specification should be furnished along with tender. Relevant drawing/photographs may also be sent.
 - (m) The quotation not fulfilling condition under para A,B,C,D,E & K be summarily rejected without any further reference.
 - (n) The earnest money deposit (EMD) of **Rs. 2000/- (Rupees Two Thousand only)** should be submitted alongwith tender in the form of DD/Pay Order/FDR payable at New Delhi in favour of **Chief Engineer (NZ), AIR & TV, and New Delhi.**
 - (o) Chief Engineer (NZ), AIR & Doordarshan, Jamnagar House, New Delhi-110011, reserves to himself the right to accept/reject any or all tenders without assigning any reason whatsoever.
 - (p) The tender should produce the cost break up as prescribed in quotation form otherwise tender will be rejected.
 - (q) **Arbitration:** All disputes, differences or question including the subject matter of the contract on the rights and liabilities of the parties, hereunder of howsoever arises between parties except those, the decision thereof is herein before otherwise expressly provided for shall be referred to the sole arbitration of the Chief Engineer (NZ) AIR & DD, New Delhi or any person nominated by him and his decision shall be final and binding on the parties. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under for time being in force shall apply to such arbitration. The arbitration proceedings shall be held in New Delhi.
 - (r) Inspection & Inspection Authority:
 - (a) **Inspection:** The equipment will be inspected by the indenter of his authorized representative at manufacturer's work place before dispatch in accordance with various standards/procedures specified in tender specifications Annexure-1 or modification thereof that may be carried out by the indenter in consultation with supplier. Supplier shall intimate the indenter in advance about readiness of system for inspection at a date mutually agrees upon by the indenter and supplier.
 - (b) The equipment will be accepted only after meeting the Specifications/conditions stipulated in tender documents and as per annexure-1 or modification that may be carried out by the intender in the consultation with contractor.

Rajnish Kumar
(Installation Officer)
For Additional Director General (NZ)



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Srinagar/6-16/2015/Instt./PVC Vinyl Flooring

Date: 23/09/2016

QUOTATION FORM

Please read carefully the term and conditions given the enquiry form attached to the quotation form.

Project: Refurbishing of Studio at Radio Kashmir, Srinagar.

Subject: Laying & fixing of PVC Vinyl Floor for acoustic treatment in Studios including dismantling of existing PVC floor at Radio Kashmir, Srinagar.

Last date of receipt of Quotation in this office: **14/10/2016 at 15:00 hrs.**

Sl. No.	Description	Qty.	Rate	Amount
1.	Laying & Fixing with suitable adhesive of acoustic vinyl floor roll seamless having thickness 2.2 mm in technical area of standard make of LG floor, as per Specification attached: i) Dismantling/removal of existing PVC floor/Carpet in studios. ii) Cleaning and smoothing of floor with suitable chemical before fixing Vinyl floor with adhesive. iii) Cushioning effect must be maintained to minimize the surface noise. iv) Floor must be easy to clean and having low maintenance. v) Floor must be seamless with width of vinyl floor roll of 2.0 Meter in length 9.0 M. vi) After laying and fixing floor must be Resistant against commonly used acid, alkalis, oils, grease and floor must be Slip retardant.	300 sq mtr.		

NOTE:

- Quantity of Material & Scope of work may increase or decrease as per actual requirement/constraints at site.
- Please read carefully the terms and conditions given in the enquiry form attached to this Quotation Form.
It is required to list the prices/Rates separately for the following
 - WCT, Sales Tax / VAT etc (if any)
 - Sales Tax/VAT no.: -.....PAN No.
- Packing, Forwarding & Transportation Charges for each place shall be mentioned separately.
- Delivery Period: - Execution of work within two months from date of order.
- Terms of Payment: - 100% payment will be made after Supply of material in good condition at site.
- Validity: - 90 days.
- Consignee: - Installation Officer, Radio Kashmir Srinagar.
- Declaration: - We declare that all the conditions as given in the enquiry have been read by us and are acceptable.

Signature of the Tenderer

Name (in capital).....