



प्रसार भारती  
Prasar Bharti  
कार्यालय: मुख्य अभियन्ता (उत्तरी क्षेत्र)  
Office of the Additional Director General (NZ)  
आकाशवाणी एवं दूरदर्शन  
All India Radio & Doordarshan  
जामनगर हाउस, नई दिल्ली- 110011  
Jamnagar House, New Delhi-110011



Jammu/6-16/2015/Instt./ Miscellaneous Hardware

Dated: 19/02/2016

## **CORRIGENDUM**

**Project:** Digitalization of Studio at Radio Kashmir, Jammu.

**Subject:** Supply of SP Door handles, heavy duty Hinges, hardware etc.

It is to inform that quotation for above said subject date of opening extended on 18/3/2016 with same terms & condition.

**(Installation Officer)  
For Additional Director General (E) (NZ)**



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**TENDER ENQUIRY FORM**

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project:** Digitalization of Studio at Radio Kashmir, Jammu.  
**Subject:** Supply of SP Door handles, heavy duty Hinges, hardware etc.  
Sirs,

Please furnish your quotation for the Items mentioned in the enclosed quotation form. Your quotation should fulfill the following conditions:-

**(A)** Quotations should be sent on the **enclosed Quotation Form** in a SEALED ENVELOPE with wax. The envelope should be addressed to the undersigned by name so as to reach him on or before **04/03/2016** up to **1500 hrs** quotations received late **will be rejected**.

The cover should be subscribed with the following details:

1. Equipment / work for which Quotations are enclosed.
2. Reference of the letter of Enquiry mentioned above.
3. Opening date of quotation.

**(B) Terms & Conditions of accepting Quotation**

Firm should enclose copy of the valid License / TAN No. etc issued from Govt. authority along with other relevant documents.

The quotation should specifically and clearly mention the following:

- 1) The make & model of the material if applicable.
- 2) The delivery period /completion period.
- 3) Forwarding and freight charges up to Destination if applicable and charges as required in the Quotation form
- 4) EMD of **Rs.3000/-**enclosed
- 5) The earnest money deposit (EMD) of **(Rupees Three Thousand only)** should be submitted along with tender in the form of DD/Pay Order/FDR payable at New Delhi in favour of ADG (NZ), AIR & TV, New Delhi.

The charges mentioned at (3) & (4) of "B" should be actual charges. Documentary proof is to be produced for claiming reimbursement for these charges. Tenders mentioning any extra charges without giving any detail / supportive document will be rejected. Any additional charges if claimed after opening the Quotation **will not be admissible** and will have to be borne by the Quotationer.

- (C) **SALES TAX / VAT:** - The Quotationer should quote Sales Tax / VAT separately. **They should furnish their PAN number / T.I.N. in their quotation** otherwise tender will be rejected without any intimation.
- (D) **EXCISE DUTY:** - The Quotationer should furnish the details of Excise **Duty charges** to be paid by them, separately in clear terms, wherever it is applicable.
- (E) **TERMS OF PAYMENT:-**  
1) No advance payment will be made.  
2) Payment will be made on compliance of Stipulation in accordance with the terms mentioned in the enclosed **Quotation Form**.
- (F) **SAMPLES / Tech literature:** - The firm should send a sample / Printed detailed Specs for the model quoted if applicable. The item quoted should be ISI marked if available.
- (G) **VALIDITY:** - Quotation should remain open for acceptance for a period of **three months** from the date of opening.
- (H) The quotation will be opened in this office **at 1530 Hrs.** on the same day **i.e. on 04/03/2016** in the presence of or their representative who may attend showing Authority letter.
- (I) This office reserves the right to accept any quotation not necessarily the lowest. Further, this office reserves right of increasing decreasing the quantity of the Equipment mentioned in the Quotation, depending on actual requirements. The unit rate quoted in the tender shall be applicable to the quantity for which the order is placed.
- (J) The Equipment offered should possess guarantee / warranty for a **minimum period of one year** of satisfactory services against any manufacturing defect.
- (K) The complete technical details required **as per attached "Quotation Form of AIR" along with specifications / drawings** should be furnished with the duly completed Quotation. Relevant Drawings / Sketches, Photographs, Printed Specification of the Make & Model offered should also be sent if applicable in this case.
- (L) Equipment/s offered for Supply is / are to strictly adhere to the enclosed specifications.
- (M) The firm shall be responsible for execution of the work on turnkey basis.

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**For Additional Director General (E) (NZ)**



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**QUOTATION FORM**

Please read carefully the term and conditions given the enquiry form attached to the quotation form.

**Project:** Digitalization of Studio at Radio Kashmir, Jammu.

**Subject:** Supply of SP Door handles, heavy duty Hinges, hardware etc.

Last date of receipt of Quotation in this office: **04/03/2016** at **1500** hrs.

S.No.	Description	Qty.	Rate	Amount
1.	Supply of doors hinges of 500 gm or more made of Brass	10 Nos.		
2.	Supply of door handles (Brass) (Make: Dorma/Godrej : ISI Marked)	20 Nos.		
3.	Supply of magnetic seal as per specification attached & ISI marked	60 Mtrs		
4.	Supply of door closures for 80 Kg SP Door (Make: Dorma/Godrej: ISI Marked)	10 Nos.		

1. Excise Duty:
2. (a) Sales Tax/VAT No.----- (b) PAN No.-----
3. Packing, Forwarding & Transportation charges.
4. J&K Entry Tax:
5. Completion Period: Two Months from the date of order.
6. Term of Payment: 100% payment after Supply of material at the site in good condition.
6. Consignee: I.O. Radio Kashmir, Jammu.
7. Validity: 90 days.
8. Declaration: We declare that all the conditions as given the enquiry have been ready by us and are acceptable.

Name (in Capital).....  
Seal: Signature of Tenderer