

EXPRESSION OF INTEREST

The Additional Director General (E-NZ), AIR & Doordarshan, Jamnagar House, Shahjahan Road, New Delhi-110011 intends to empanel / register the vendors of repute / manufacturers / Authorised Dealers having vast past experience, sound financial capacity etc. for the supply / SITC for limited tender works as per scope of items, given below, for execution of project/Maintenance in Northern States of India.

Sl. No.	Category	Scope	Details
1.	Electrical & Electronic items	Supply/SITC	<ul style="list-style-type: none"> I. Microphones, Headphones, Loudspeakers. II. Radio, & Television receivers, Television Monitors. III. Power amplifiers, Monitoring Amplifiers, audio & Video Distribution Amplifiers, A/V Mixers. IV. Program Input racks, Phone in consoles, Digital Switching audio consoles, Hand held digital recorders, DVD Recorders/Players. V. Various Studio and ENG Camera spares, Camera Tripods, ADC, DAC, Studio/ENG Lights and spares. VI. SDI/HD Video Signal Generators, R.F. Cameras, O.B. Equipment etc. VII. Audio Analyzers, Spectrum analyzers, Network Analyzers. VIII. Thruline power meters, R.F. Power meters, Modulation monitors, Frequency counters, Multi meters, Antenna Testers, Anemo Meters, Tacho Meters, Panel Meters, Meggers, Insulation Testers, Total stations & Measuring equipment etc. IX. Oscilloscopes, Wave Form Monitors. X. RF/AF/Power Transistors, Capacitors, Inductors, Diodes, SCR, Rectifiers, Filters, microwave components various ICs etc. XI. Various R.F. Cables, Audio and video Cables, Audio/Video Connectors, RF connectors etc. XII. PDA.s , LNBC, Feed, Encoders, Decoders, satellite modems, Satellite receivers, IRD's/ set top box, DTH Equipments, Constellation monitors/analyzer etc. XIII. SITC of Lighting Grid System
2.	Computers, Laptop, Tablet, Servers, Workstations & peripherals	Supply/SITC	<ul style="list-style-type: none"> I. Desktop, laptop, Tablet & peripherals. II. Digital Audio Work Stations, Routers, Switchers, Modems, Codecs. III. NLE's. Edit controllers, Video servers
3.	Acoustics	Supply/SITC	<ul style="list-style-type: none"> I. Acoustic treatment in AIR/DD premises and related works II. Supply of acoustic material like perforated boards, gypsum boards, glass wool/ mineral wool, woods, ply-wood, laminations, false ceiling materials etc. III. Fabrication of technical furniture, sound-proof doors, observation windows and other related/similar & misc. wood work.

4.	Antenna, Feeder line & tower works	SITC	<ul style="list-style-type: none"> I. Foundation, erection and painting of Mast/Tower II. Foundation/erection/painting of MW aerials, receiving antennas, PDA's, STLs, OFC links etc. III. Earth Radials work of self radiating masts IV. Aviation Obstruction light(AOL) installation for Self Radiating Masts/self supporting towers V. Replacement of Guys and breakup Insulators for Self Radiating Mast. VI. Erection of Feeder lines of Short Wave Aerial. VII. Fabrication of Short Wave Antenna and accessories VIII. Laying of RF Cable for TV/FM Antenna.
5.	Civil Modification/Repair	SITC	<ul style="list-style-type: none"> I. Aluminium Panelling, Partitioning, Flooring, false ceiling, white wash, painting, polishing and similar works II. Fabrication/replacement of doors and windows, Trench works, overhead cable trays etc. III. Cement/concrete footpath, fencing works,
6.	Power supply & Earthing	Supply/SITC	<ul style="list-style-type: none"> I. Power Cables of various thicknesses. II. OCBs, ACBs, VCBs, Stabilizers,AVRs III. UPS upto 80 KVA , Invertors, Isolation Transformers, IV. DG set upto 125 KVA V. Transformers up to 1000 KVA. VI. LT & HT Panels VII. Supply of electrical earthing material like Copper strips, GI pipes, Channels, GI Sheets etc. VIII. Laying of earth pits
7.	Airconditioning	Supply/SITC	<ul style="list-style-type: none"> I. Installation of Air cooled, water cooled and chilled water AC plants (1.5 TR to 80 TR) and other related works II. Window/split/cassette/Ducted/floor standing type AC
8.	Consultancy Services	Services	<ul style="list-style-type: none"> I. Air Conditioning II. Substation III. TV/ Radio Tower related works.

Processing Fees:

Processing fees for works (up to Rs. 5 lakhs) : Rs.2000/-

Processing fees for supply of materials (up to Rs.25 lakhs) : Rs.5000/-

- (b) Full information of the knowlhow of products with flow chart.
- (c) Quality control arrangements for routine and acceptance tests.
- (d) Details of testing machinery and facilities.

7. Details of personal employed:

- i. Technical
- ii. Skilled
- iii. Others

8. State if the products have been fully tested, included type tests where required in specifications.

If so, attach copy of test reports.

9. If the products require after sales service, give names & addresses of places where such facilities are available and indicate value/ extent of spare parts maintained and staff employed.

10. Indicate if your products are directly marketed by you in the whole of India. If not, indicate names of firms with whom marketing arrangements have been made product-wise/area-wise.

11. Whether registered with DGS&D and /or NSIC or any other Government Organisation ? If so, furnish copy(ies) of such registration letters.

12. Details of past supplies made for the items for which registration has been sought in Performa as in Annexure-4.

13. Annual turnover for last three years(year wise) duly supported by relevant Balance Sheet.

14. Name and address of the bankers:

(Indicate Account No. with each bank and submit Bankers report in original as per proforma in Annexure-5).

15. Additional/Optional Information:

- (a) State if the products are BIS marked. If so, attach a copy of valid BIS License.
- (b) State if the firm have ISO 9000 Certification. If yes, attach copy of the same.
- (c) Name and designation of the signatory of this application
(enclose a copy of power of attorney where applicable).

Place:

Authorised Signatory(ies)

Date:

Seal

ANNEXURE-1

DECLARATION REGARDING CONDITIONS OF REGISTRATIONS

1. Registered firms are to abide by the General Conditions of contracts from time to time.
2. None of the parents/ Directors of the firm should be closely related to any of the officers of this office who have been empowered to grant financial sanction.
3. It is obligatory on the part of the registered firms to furnish performance statement in format prescribed in the application Form every year indicating all orders placed on them.
4. Registered firms are required to keep Registering Authority informed about the charges in any of the particulars furnished by them in their application or in their product/supply/Work specification or discontinuation of production/work/supply of any item for which they stand registered. This intimation is to be given within a period of 15 days from the date of such change of discontinuation.
5. Registered firms are required to furnish all the documents having specific validity period like BIS license, lease agreement, agreement with the principal/manufacturers to registering authority as and when they become due. Requests for change in the name of a firm and/or their office address etc. should be addressed to the Additional Director General (E-NZ), AIR & Doordarshan, Jamnagar House, Shahjahan Road, New Delhi-110011.
6. In cases where stores are manufactured by a firm other than the supplier, the manufacturer has given a back up warranty for the stores supplied, it will be the responsibility of the supplier/manufacturer (both in case they are different) to ensure availability of spares for at-least a period of 7 years after the date of supply.
7. All registered firms are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier.
8. The registration on the approved list does not guarantee award of any contract.
9. Failure to abide by the conditions of registration as above name of a registered firm is liable to be removed from the list approved suppliers the Additional Director General (E-NZ), AIR & Doordarshan, Jamnagar House, Shahjahan Road, New Delhi-110011.

NOTE:

1. All Annexures / Enclosures / documents, supporting the application, should be authenticated under signatures of the applicant in ink with seal of the firm.
2. This form is to be accompanied by the statements / declaration etc., as in annexures 1,2,3,4 & 5. The applicants must also complete the check list as given below to ensure that the application is complete in all respects. The applications with incomplete information/documents are liable to be rejected.

CHECK LIST

1. Affidavit as per Annexure-3 duly notarized.
2. Statement of Profit & Loss and Balance sheet for the last three years.
3. Notarised copy of General Power of Attorney in favour of the person signing the application as authorized signatory.
4. Performance Statement as per Proforma Annexure-4 of the application.
5. Banker's Report giving details of financial status of the applicant firm as per proforma Annexure-5.
6.
 - (a) List of plant & Machinery installed.
 - (b) List of technical personnel employed in production and services.
 - (c) Items, for which registration required, with detailed specification.
 - (d) Write up on quality control measurement adopted by the firm for ensuring quality of raw material brought out item for assembly and subassembly and in process and finished products quality control.
 - (e) List of quality control equipment and testing facility available in factory.
 - (f) Copy of type test report from independent Laboratory where applicable as mentioned in relevant standard.
7. Two copies of declaration signed by the vendor accepting condition of registration as Per Annexure 1 & 2.
8. List of raw materials and finished goods in stock.
9. Copy of BIS License, if applicable.
10. Copy of ISO 9000(optional).
11. Copy of Registration Certificate, if required with any NSIC/Other Government Organisation.
12. List of places where after sales service facilities (if applicable) are available.

ANNEXURE-2

DECLARATION TO BE SIGNED BY THE MANUFACTURERS/AUTHORISED DEALERS/ AGENCIES/REPUTED VENDORS/CONTRACTORS

I/We have gone through the conditions of the registration detailed in Annexure-1 of the Application. I/We fully understand the same and confirm that I/We agree to fully comply with Same.

I/We fully understand that it is incumbent on my /our part to comply with the provisions of the all existing laws/acts/statutes as applicable to our line of manufacture/supply/works and other provisions like Income-Tax/licensing including the requirements of environmental clearances etc.

Authorised Signatory(ies)

With seal

Place:

Date:

ANNEXURE-3

(to be executed on non-judicial stamp paper of Rs.5/- and attested by a Notary public or 1st class Magistrate)

AFFIDAVIT

I/We the Proprietor/Partner (s)/Director(s) * of M/s.....with their Registered office at who are Indian Agents / Authorised agent / Distributers / Stockist / Supplier of M/s solemnly affirm and state on oath that:

1. (a) The premises of the firm situated at are Owned exclusively / rented by me / us * up-to (indicate date).
 (b) That the applicant firm possess adequate after sale service facilities which are Available at (given address (s)).
2. None of the proprietor /partner or Director of any firm with whom the Government has banned/ Suspended business dealings. We undertake to report to the Additional Director General (E-NZ), AIR & Doordarshan, Jamnagar House, Shahjahan Road, New Delhi-110011, immediately after we are informed but in any case not later than 15 days.

The information given above is true to the best of my/our knowledge.

Signature(s) of Deponent(s)
(Seal of the Firm/ Company)

Place:

Date:

VERIFICATION

I/We * have named deponent / deponents hereby verify that the contents of my /our* above deposition are true to be best of my/our knoweldge and verified at ----- this the ----- day of -----
-----.

Signature(s) of Deponent(s)
(Seal of the Firm/ Company)

Notes:

1. * Strike out whichever is not applicable.
2. The applicants may submit the Affidavit separately ot together as is convenient.

ANNEXURE-5

PROFORMA FOR BANKER'S REPORT

(To be submitted on the Banker's letterhead)

The Additional Director General (E-NZ),
AIR & Doordarshan,
Jamnagar House,
Shahjahan Road,
New Delhi-110011

Subject : Financial credibility report in respect of M/s.....(name of the firm with address) for the purpose of registration the Additional Director General (E-NZ), AIR & Doordarshan, Jamnagar House, Shahjahan Road, New Delhi-110011

Sir,

This is to certify that M/s..... (name of the firm with address) are maintaining Current/Saving Account No..... with this bank branch for the last years. The firm has been provided with a credit Limit of Rs.....

This is further certified that their account with this bank has been operated in a satisfactory manner.

Yours Faithfully

()

Chief Manger

Bank/Branch with seal.