



प्रसार भारती
Prasar Bharati
कार्यालय अपर महानिदेशक (उत्तरी क्षेत्र)
Office of the Additional Director General (N. Z.)
आकाशवाणी एवं दूरदर्शन : जामनगर हाउस, नई दिल्ली- 110011
Akashvani & Doordarshan , Jamnagar House
New Delhi – 110011



Srinagar/2V-16/2015/Instt./False Ceiling

Date: 02/03/2016

TENDER ENQUIRY FORM

M/s _____

Project: Refurbishing of Studios at Radio Kashmir, Srinagar.

Subject: Design, Supply, fabrication & fixing of false Ceiling of Corridor at Radio Kashmir, Srinagar.

Dear Sir,

Please furnish your quotation for the stores/works mentioned in the enclosed quotation form. Your quotation should fulfill the following conditions:-

Quotation should be sent in an envelope sealed with wax. The cover should be superscribed with the following details:-

1. **Material for which the tenders are enclosed.**
2. **Reference to the letter of enquiry.**
3. **Opening date of quotation.**
4. **EMD of Rs. 9500/- (Rupees Nine Thousand Five Hundred only) enclosed**

The quotation will be in Two Parts:-

Part-I: One sealed envelope would be submitted which should contain only rates. The envelope cover should be clearly marked '**RATES ONLY**'. Break up prices for all Items/Equipments should be provided in the **commercial/ price bid**.

Part-II: Another sealed envelope along with price bid should be submitted which will contain following documents for **Eligibility**:-

- (a) The contractor should have sufficient experience and shall submit the experience certificate of satisfactory completion of at least three similar works, each of value not less than 40% of the estimated cost put to tender or two similar works, each of value not less than 60 % of the estimated cost or one similar work of value not less than 80 % of the estimated cost, all amounts rounded off to a convenient full figure, in the last 7 years ending on the last day of the month previous to the one in which the tenders are invited"
- (b) Statutory registration copies VAT/Service Tax/PAN etc. duly send by the tenderer.
- (c) Details of make/model offer layout plan/3 D views submission etc. along with specifications.
- (d) **EMD**
The rate shall be opened only for bidders who fulfill eligibility criteria.
- (e) The **Price Bid** will be opened on the same day or as decided on the date of opening of the tender after opening the eligibility bid. The envelope should be addressed to the **undersigned** so as to reach him up to **1500 hrs.** on or before **16/3/2016**. The quotation will be opened on same day at **1530 hrs** in presence of those tenderer or their agents who may choose to attend. Quotations received without proper wax sealing are liable to be rejected. Any additional charges if claimed after opening the tender will not be admissible.
- (f) **Sales Tax/VAT:** The tenderer should quote Sales Tax/Vat & PAN separately. They should furnish a copy of their Sales Tax/Vat Registration certificate & PAN along with their quotation. Tender simply mentioned with sales tax included without giving details may be rejected.
- (g) **Excise duty:** The tenderer should furnish the excise duty charged by them separately in clear terms wherever applicable. Tenders with excise duty included without details may be rejected.
- (h) **Terms of Payment:** **100%** payment after successfully completion of work at site.
- (i) **Sample:** The firm should send a sample whenever it is possible. The item quoted should be ISI marked if available. The equipment is subject to pre-dispatch inspection.
- (j) **Validity:** Tender should remain opening for acceptance for period of three months from the date of opening.

(k) This office reserves the right to accept any quotation not necessary the lowest. Further this office reserves

the right of increasing/decreasing the quantity of the material of tender depending on actual requirements. The unit rate quoted in tender shall be applicable to the quantity for which the order is placed.

- (l) The complete technical details required as per our specification should be furnished along with tender. Relevant drawing/photographs may also be sent.
- (m) The quotation not fulfilling condition under para A, B, C, D, E & K be summarily rejected without any further reference.
- (n) The earnest money deposit (EMD) of **Rs. 9500/- (Rupees Nine Thousand Five Hundred only)** should be submitted alongwith tender in the form of DD/Pay Order/FDR payable at New Delhi in favour of **Chief Engineer (NZ), AIR & TV, New Delhi**.
- (o) Chief Engineer (NZ), AIR & Doordarshan, Jamnagar House, New Delhi-110011, reserves to himself the right to accept/reject any or all tenders without assigning any reason whatsoever.
- (p) The tender should produce the cost break up as prescribed in quotation form otherwise tender will be rejected.
- (q) **Arbitration:** All disputes, differences or question including the subject matter of the contract on the rights and liabilities of the parties, hereunder of howsoever arises between parties except those, the decision thereof is herein before otherwise expressly provided for shall be referred to the sole arbitration of the Chief Engineer (NZ) AIR & DD, New Delhi or any person nominated by him and his decision shall be final and binding on the parties. The provisions of Arbitration and Conciliation Act, 1996 or any statutory modifications or reenactment thereof and the rules made there under for time being in force shall apply to such arbitration. The arbitration proceedings shall be held in New Delhi.
- (r) Inspection & Inspection Authority:
 - (a) **Inspection:** The equipment will be inspected by the indenter of his authorized representative at manufacturer's work place before dispatch in accordance with various standards/procedures specified in tender specifications Annexure-1 or modification thereof that may be carried out by the indenter in consultation with supplier. Supplier shall intimate the indenter in advance about readiness of system for inspection at a date mutually agrees upon by the indenter and supplier.
 - (b) The equipment will be accepted only after meeting the Specifications/conditions stipulated in tender documents and as per annexure-1 or modification that may be carried out by the intender in the consultation with contractor.

(Installation Officer)
For Additional Director General (NZ)



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Prasar Bharati

कार्यालय अपर महानिदेशक (उत्तरी क्षेत्र)

Office of the Additional Director General (N. Z.)

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सत्यम् शिवम् सुन्दरम्

Srinagar/2V-16/2015/Instt./False Ceiling

Dated: 02/03/2016

QUOTATION FORM

Please read carefully the term and conditions given the enquiry form attached to the quotation form.

Project: Refurbishing of Studios at Radio Kashmir, Srinagar.

Subject: Design, Supply, fabrication & fixing of false Ceiling of Corridor at Radio Kashmir, Srinagar.

Last date of receipt of Quotation in this office: 16/03/2016 at 1500 hrs.

Sl.	Description	Qty.	Rate	Amount
1.	Design, Supply, fabrication & fixing of false ceiling work as per drawing of studios at Radio Kashmir, Srinagar Scope of Work: i) Providing, fabrication and fixing of GI metal 22 SWG channel (as per drawing: frame structure base channel frame of studios.) ii) Providing, fabrication and fixing of absorbing acoustic material on ceiling with G.I Frames as per site for the Studio is to be carried out. Fabrication and fixing of 12mm thick plain insulation board and fixing of the layer inside the G.I frame work and top with 12 mm thick MDF board as per drawing. fabrication and fixing of absorbing acoustic material 25mm thick 36 kg/M3 glass wool pads covered with cora cloth(Treated with copper naphthanate and kerosene oil) inside the G.I frame work as per approved Design. iii) Providing, fabrication and fixing of facing material 12.5 mm thick plain gypsum board/ 12.5 mm thick fully perforated gypsum tile/board as per approved design. iv) Providing, fabrication and fixing cove ceiling with wooden laminated lipping as per approved design. v) Supply of all hardware material such as fasteners, gypsum screws, steel screws, nails etc. required for above work is to be provided by the tenderer. (1 lot as per requirement L.S) vi) All wooden battens shall be treated with fire proof paint as and where required.	135 sq.m		

- Proposed work to be reduced or increased as per the approval design, unit rates are required to be mentioned.
 - Material shall be got approved from the office before applying.
 - Sequence of the above works shall be decided at the site.
 - All the T & P shall be provided by the contractor.
 - Adequate labour shall be provided at the site for the smooth and timely execution.
 - Station is running & work shall be carried out as per station In-charge at site & time allowed for execution of work may be available during night.
 - Radio Kashmir, Srinagar is VIP Station and having time bound working because of Security reasons. All the labourers must have identity proof from Govt Agencies.**
 - All the installed nearby equipments shall be covered with the dust protected PVC sheets during the treatment works and shall be removed after completion of the works in all respect.
 - Before submitting the offers tenderers are advised to visit the site without acquaintance of the site offer submission may not be as per exact practical requirements. Along-with the offer a certificate has to be obtained from I.O. / Engineer-In charge of site for carrying out the site visit & required to be submit with tender. In the absence of certificate of site survey, tender shall liable to rejected.
- Excise duty, Sales Tax / VAT etc (if any)
 - (a) Sales Tax/VAT no.: (b) PAN No.
 - Packing, Forwarding & Transportation Charges for each place shall be mentioned separately.
 - Delivery Period: - Two month from date of order.
 - Terms of Payment: - 100% payment will be made after satisfactory work done at site.
 - Validity: - 90 days.
 - Consignee: - Installation Officer, Radio Kashmir Srinagar.
 - Declaration: - We declare that all the conditions as given in the enquiry have been read by us and are acceptable.

Signature of the tenderer
Name (in capital)