



प्रसार भारती
Prasar Bharti
कार्यालय: मुख्य अभियन्ता (उत्तरी क्षेत्र)
Office of the Additional Director General (NZ)
आकाशवाणी एवं दूरदर्शन
All India Radio & Doordarshan
जामनगर हाउस, नई दिल्ली- 110001
Jamnagar House, New Delhi-110001



Naushera/2V-16/2016/Instt./Aluminum Partition

Date: 10.06.2016

TENDER ENQUIRY FORM

M/s _____

Project: 10 KW (1+1) FM Transmitter AIR, Naushera Mangla Devi Fort in (J&K) under plan J&K Phase -III.

Subject: Supply, fabrication and fixing of Aluminium partition.

Sir,

Please furnish your quotation for the Items mentioned in the enclosed quotation form. Your quotation should fulfill the following conditions:-

(A) Quotations should be sent on the **enclosed Quotation Form** in a SEALED ENVELOPE with wax. The envelope should be addressed to the undersigned by name so as to reach him on or before **28/06/2016 up to 3.00 pm.** quotations received late **will be rejected.**

The cover should be subscribed with the following details:

1. Equipment / work for which Quotations are enclosed.
2. Reference of the letter of Enquiry mentioned above.
3. Opening date of quotation.

(B) Terms & Conditions of accepting Quotation

Firm should enclose copy of the valid License / TAN No. etc issued from Govt. authority along with other relevant documents.

The quotation should specifically and clearly mention the following:

1. The make & model of the material if applicable.
2. The delivery period /completion period.
3. Forwarding and freight charges up to Destination if applicable and charges as required in the Quotation form
4. EMD of **Rs.4000/-**enclosed
5. The earnest money deposit (EMD) of **Rs.4000/-**should be submitted along with tender in the form of DD/Pay Order/FDR payable at New Delhi in favour of ADG (NZ), AIR & TV, New Delhi.

The charges mentioned at (3) & (4) of "B" should be actual charges. Documentary proof is to be produced for claiming reimbursement for these charges. Tenders mentioning any extra charges without giving any detail / supportive document will be rejected.

Any additional charges if claimed after opening the Quotation **will not be admissible** and will have to be born by the Quotationer.

- (C) **SALES TAX / VAT:** - The Quotationer should quote Sales Tax / VAT separately. **They should furnish their PAN number / T.I.N. in their quotation** otherwise tender will be rejected without any intimation.
- (D) **EXCISE DUTY:** - The Quotationer should furnish the details of Excise **Duty charges** to be paid by them, separately in clear terms, wherever it is applicable.
- (E) **TERMS OF PAYMENT:-**
1) No advance payment will be made.
2) Payment will be made on compliance of Stipulation in accordance with the terms mentioned in the enclosed **Quotation Form**.
- (F) **SAMPLES / Tech literature:** - The firm should send a sample / Printed detailed Specs for the model quoted if applicable. The item quoted should be ISI marked if available.
- (G) **VALIDITY:** - Quotation should remain open for acceptance for a period of **three months** from the date of opening.
- (H) The quotation will be opened in this office **at 3.30 pm.** on the same day **i.e. on 28/06/2016** in the presence of or their representative who may attend showing Authority letter.
- (I) This office reserves the right to accept any quotation not necessarily the lowest. Further, this office reserves right of increasing decreasing the quantity of the Equipment mentioned in the Quotation, depending on actual requirements. The unit rate quoted in the tender shall be applicable to the quantity for which the order is placed.
- (J) The Equipment offered should possess guarantee / warranty for a **minimum period of one year** of satisfactory services against any manufacturing defect.
- (K) The complete technical details required **as per attached "Quotation Form of AIR" along with specifications / drawings** should be furnished with the duly completed Quotation. Relevant Drawings / Sketches, Photographs, Printed Specification of the Make & Model offered should also be sent if applicable in this case.
- (L) Equipment/s offered for Supply is / are to strictly adhere to the enclosed specifications.
- (M) The firm shall be responsible for execution of the work on turnkey basis.

(Installation Officer)
For Additional Director General (E) (NZ)



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Date: 10.06.2016

QUOTATION FORM

Please read carefully the term and conditions given the enquiry form attached to the quotation form.

Project: 10 KW (1+1) FM Transmitter AIR, Naushera Mangla Devi Fort in (J&K) under plan J&K Phase –III.

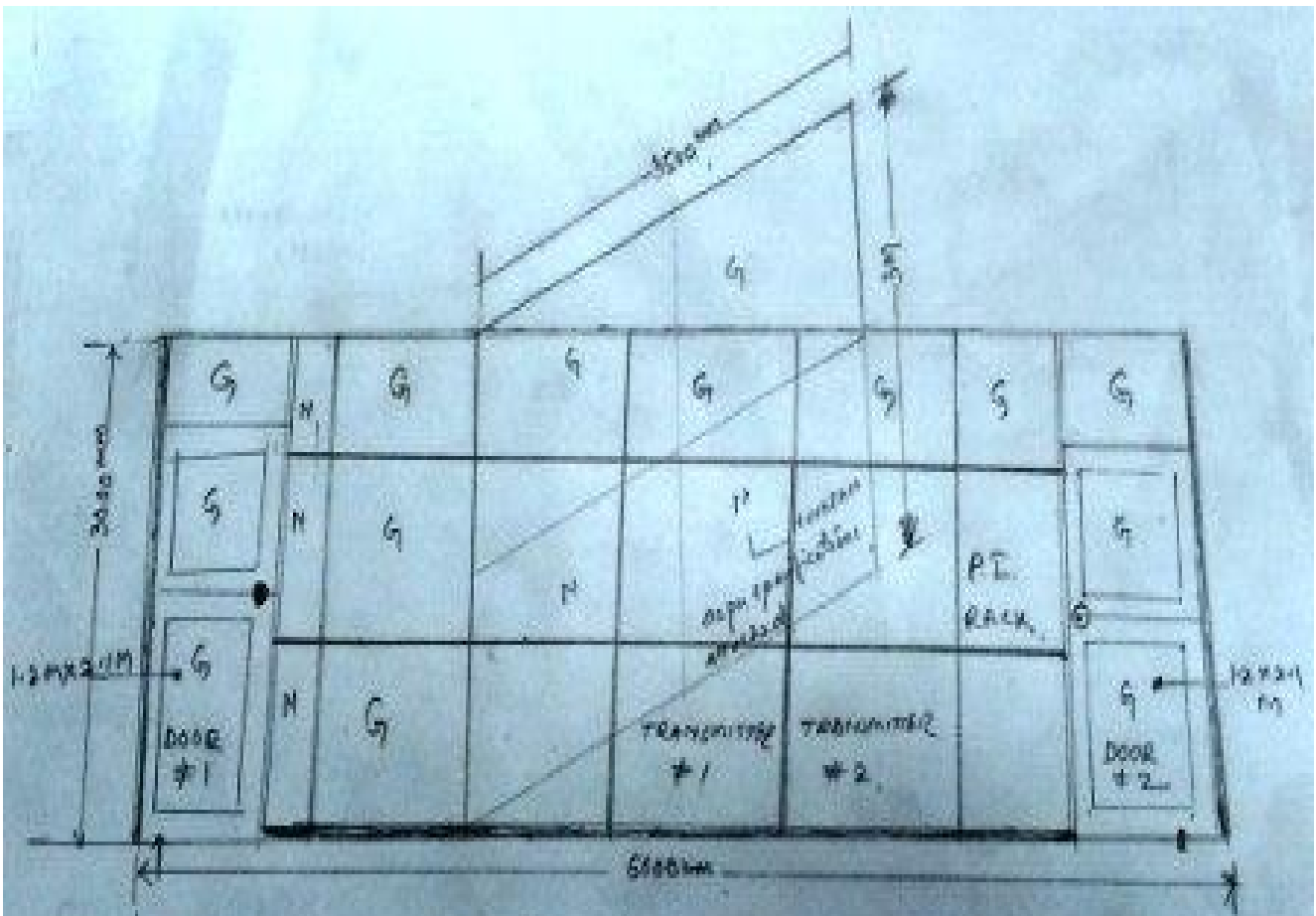
Subject: Supply, fabrication and fixing of Aluminium partition.

Last date of receipt of **Quotation** in this office: 28/06/2016 at 3.00 pm.

S. No.	Description	Qty.	Rate	Amount
1.	Supply, fabrication and installation of Powder coated aluminum partition with 8 mm thick clear glass with beading on the top side of the partition and the bottom side of partition with Novapan of approved colour of size of ½” both sides glazed with beading. The frame will be made of 14 SWG thick powder coated Aluminum of approved colour. The member of the frame shall of 4”x1-3/4” size. (Drawing/sketch enclosed)	28 sq. mts.		
2.	Supply, fabrication and Installation of aluminum Door along with 8mm thick clear glass with beading on the top side of the door and the bottom side of the Door with Novapan of size of ½” both sides glazed with beading. Aluminum Frame size 4”x1¾”and 5”x1¾” at bottom of the Door. The frame will be made of 14 SWG thick powder coated of approved colour of Aluminum. Make Jindal or equivalent. (a) Hydraulic door closer with hinges (b) Heavy Duty Door Handle 10” (inside & outside the door)...2nos. (c) Latch...1 no. * Aluminum Single Door (Size: 1.2mtr x 2.1mtr) ----- 2 No Complete as per drawing (enclosed).	2 Jobs.		

- Quantity of Material & Scope of work may increase or decrease as per actual requirement/constraints at site.
- Please read carefully the terms and conditions given in the enquiry form attached to this Quotation Form.
It is required to list the prices/Rates separately for the following
 - Excise Duty/VAT.....
 - Sale Tax.....
 - Forwarding, Packaging & Transportation charges.....
 - J&K Entry Tax.....
 - Consignee: Installation Officer, All India Radio, Naushera.
- Delivery Period** - Execution of Completion of works within Two Months from the date of the Order.
- Validity of Tender: 90 days**
- Terms of Payment:** 100% payment after satisfactory work is done at the site.
- Declaration:** We declare that all the conditions as given in the Enquiry form attached with the Quotation form has been read by us.

Signature of the tenderer
Name (in capital)



AREA PARTITION: 285 Square Meters.
 DOOR: 2 Nos.
 SIZE (1.2MX2.1M)

ALL INDIA RADIO
 (MANGLA DEVI COURT NAULHARA)

Terms And Condition for WORKS

1. The contractor/firm shall read the enquiry/scope of work is a one composite job carefully. The rate shall be quoted on scope work with signature & seal of the tenderer.
2. All the works shall be completed as per specification/P&D drawing of the officer in charge at site.
3. The scope of work may sent at site if felt necessary.
4. All the tool kits required to carry out different works shall be arranged by the contractor.
5. If firms fail to execute the work in accordance with the specification & scope of work, ADG-E (NZ) reserves the right to cancel the order. Further necessary action shall be taken and work shall be executed as per procedure.
6. No labourer shall be minor in age and labourers deployed in work shall be paid wages notified under minimum wage at from time to time by central govt./state govt./union territory which is higher.
7. This is a R.F hazard area; the labourers shall be made well conversant with the work and provided necessary safety gadgets such as helmets, safety belt, hand gloves etc. by the contractor.
8. All the labourer/workers shall be group insured for any accident during work by the contractor at firm's cost. A copy of the insurance cover shall be submitted to the deptt. All the liabilities in respect of employment deployment, any loss/damage during work shall be sole responsibility of the contractor and no extra payment shall be made on any account.
9. No advance payment shall be made on any account.
10. In respect of electrical installation, IE rules amended up to date shall be applicable.
11. Various scopes of items require assembly as per P&D drawing. During assembly any kind of minor repair/adjustment if required, shall be done by the contractor and no extra payment shall be made.
12. Payments in parts may be made as per actual satisfactory work done at site.
13. The period of completion of the composite job shall be 2 months from the date of issue of order. Time extension may be considered on account of unavoidable circumstances, like no availability of shut down etc and any other unforeseen situation.
14. The work shall be supervised by a qualified engineer.
15. The contractor shall be responsible for any damage/loss to the department on remaining of the material shall be deposited daily after work during working hours.
16. The validity of the contractor shall be 6 months from the date of issue of order.

We here agree with above
Terms & Conditions.

Signature with seal of the contractor

INSTALLATION OFFICER